



## Provider Resources, Inc. Website Privacy Policy Statement

Thank you for visiting the Provider Resources, Inc. (**PRI**) website. Information about the **PRI** website privacy policy is provided to you so that you know about any information you may choose to submit, as well as information we may collect, why we collect it, and how **PRI** may use such information.



[www.provider-resources.com](http://www.provider-resources.com)



## 1. Personal Information that You Voluntarily Submit to **PRI**

Submitting personal information on the **PRI** website (such as your name, address, telephone number, email address, etc.) is voluntary and is not required to access information on our website.

The **PRI** website will only collect personally identifiable information (PII) about you during your visit if you choose to provide it to us. If you choose to provide **PRI** with personal information -- for example, by completing a "Contact Us" form, leaving a comment, sending email, applying for a job opening, or completing a survey -- **PRI** may use that information to respond to your message and/or help **PRI** get you the information or services you requested.

**PRI** will retain the information you voluntarily provide only for as long as necessary to respond to your question or request. Information submitted electronically is maintained and destroyed as required by the Federal Records Act and records schedules of the National Archives and Records Administration. It may be subject to disclosure in certain cases, such as if required by a Freedom of Information Act (FOIA) request, court order or, if authorized, by a Privacy Act System of Records Notice.

A discussion of the **FOIA** can be found at [www.justice.gov/oip/foia\\_guide09.htm](http://www.justice.gov/oip/foia_guide09.htm)

A discussion of the **Privacy Act** can be found at [www.justice.gov/opcl/privacyact1974.htm](http://www.justice.gov/opcl/privacyact1974.htm)

**PRI** does not collect or use information you may provide for commercial marketing.

## 2. Information Automatically Collected and Stored

When you browse through the **PRI** website, technical information about your visit is gathered and temporarily stored. This information does not identify who you are. The information **PRI** collects includes:

- The name of the domain you use to access the Internet (for example, yahoo.com, if you are using a Yahoo account);
- The date and time of your visit;
- The pages you visited on our website; and
- The address of the website you came from when you came to visit.

**PRI** may use this information to improve our website and to provide a better user experience for our visitors. **PRI** uses a Google Analytics tool to collect and summarize this information. This information is available only to **PRI** web managers and other designated staff who require this information to perform their duties. It is retained only for as long as needed for proper analysis.

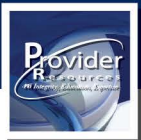
## 3. Web Measurement and Customization Data

**PRI** utilizes technologies, such as cookies, to help our website function better for its visitors and to better understand how the public is using the **PRI** website.

### A. Cookies

**PRI** employs a technology known as "cookies" to test and optimize our website design and content. A cookie is a small text file automatically placed on your computer. There are two types of cookies on the **PRI** website:

- **Session Cookies** gather data for technical purposes, such as for improving navigation through the **PRI** website and for generating statistics about how the **PRI** website is used. Session Cookies are temporary text files that expire when you leave the **PRI** website. When Session Cookies expire, they are automatically deleted from your computer.
- **PRI does not use Session Cookies to collect personal information.**
- **PRI does not share data collected from Session Cookies.**
- **Multi-session (or Persistent) Cookies**, to customize the **PRI** website for frequent visitors and to test variations of the **PRI** website design and content. Multi-session Cookies are cookies that are stored on your computer over more than a single session.



- **PRI does not use Multi-session Cookies to collect personal information.**
- **PRI does not share data collected from Multi-session Cookies.**

Multi-session Cookies are set to expire two years after your last visit to the **PRI** website. After two years, they are automatically deleted from your computer. Cookies from the **PRI** website collect only information about your browser's visit to the site. They do not collect involuntary personal information about you. **PRI** is unable to identify, and does not undertake to identify, any individual by using such technologies.

## **B. How to Opt Out of (Disable) Cookies**

If you don't wish to have either Session Cookies or Multi-session (Persistent) Cookies placed on your computer, you can disable them using your Web browser. If you want to 'Opt Out of Cookies', you will still have access to all information and resources on the **PRI** website.

Instructions for Opting Out of (Disabling) Cookies are located at the link [www.usa.gov/optout\\_instructions.shtml](http://www.usa.gov/optout_instructions.shtml).

Please note that by 'Opting Out of Cookies', you will disable cookies from all sources, not just from the **PRI** website. Blocking Multi-session (Persistent) Cookies may affect the personalization of the information on those sites.

## **4. Links to External Websites**

The **PRI** website may contain links to websites created and maintained by other public and/or private organizations. **PRI** is happy to provide these links as a service to visitors to our site. When you follow a link to an external site, you are leaving the **PRI** website and are subject to the privacy and security policies of the external site.

For example, if you have accessed the **PRI** Website to provide job application information, you will ultimately be redirected to an external site, where information you choose to provide is collected for **PRI** and subsequently provided to the **PRI** Human Resources department for follow-up with you about your interest in the employment position.

## **5. Security**

For reasons of maintaining security for the **PRI** website and to ensure that this service remains available to all users, this **PRI** computer system employs software programs to monitor network traffic. These security software programs are employed by **PRI** to identify unauthorized attempts to upload or change information, or otherwise cause damage.

Anyone using this system expressly consents to such monitoring. **PRI** website users are also advised that if such monitoring reveals evidence of possible abuse or criminal activity, such evidence may be provided to appropriate law enforcement officials.

Unauthorized attempts to upload or change information on this server are strictly prohibited and may be punishable by law, including the Computer Fraud and Abuse Act of 1986 and the National Information Infrastructure Protection Act of 1996.